


SOUTH SEMINOLE MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Mia Coleman-Baker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the student's classroom teachers and paraprofessionals [Section



Signature of Principal or Designee

10/10/16

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: - South Seminole Middle School has created a Parent Advisory Team (PAT) composed of parents of the students at SSMS. The committee provides input into the development, implementation, and evaluation of all school related plans including but not limited to the Parent Involvement Policy, the Title 1 application and use of funds. The team was formed by asking parent volunteers to participate.

- Parents are invited and encouraged to become active members of the SAC, School Advisory Council. There is training open to all participants in the school improvement process and parents are invited to provide input in the development of all plans related to school improvement. Minutes are recorded.

- Parents, staff and student surveys will be distributed and the results analyzed to evaluate school needs. Data collected through the year will be shared with the SAC and PAT.

- Parents can provide input on the use of Title 1 money through Quarterly District Parent Advisory Team, Monthly School Improvement Committees and School Advisory Council meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I Part A	Under Title 1 Part Our school works with the outside agencies that provide specific services to targeted children and families. These organizations team with our school to provide specific services to students, parents, and staff, including special needs groups. It is the expectation of those involved in these partnerships that the activities and services will benefit the students by providing the children served with the support, tools and the materials they need to learn.
2	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
3	Title III	The district ESOL Coordinator and staff provide ongoing support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently monitor the ELL students to identify specific needs and target intervention/enrichments to ensure the appropriate pathways toward graduation.
4	IDEA	Supplemental and instructional support provided by Title 1 will be discussed with the parents during the development of the students IEP.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Identify Date of Annual Meeting	Principal and Coordinator of	September 2016	Identified on School Calendar, Remind101 Website, Social Media,

		Parent Advisory Team		Hard copy invitations in the front office and email invitations.
2	Prepare Agenda for Meeting	Coordinator	September 2016	Completion of Agenda
3	Gather Information on Title 1	Coordinator	September 2016	Information distributed to Leadership Team, SAC, PTA and PAT.
4	Gather Information to be handed out to parents/guardians	Coordinator	September 2016	Information flyer posted on web, social media and available hard copy in front office.
5	Provide refreshments for parents and families attending General Meeting	Coordinator	September 2016	Purchase order for refreshments.
6	Implementation of Annual Meeting	Coordinator	September 2016	Invitation flyer, emails, Attendance Sign in Sheet
7	Title 1 Power Point Presentation	Coordinator	September 2016	Parental sign in sheet/Exit survey

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: At South Seminole Middle School we offer flexible meetings to ensure parental involvement in the morning, during the school day, and in the evenings. Transportation and child care will be available for any parents needed in order to attend meeting or to participate in our school. Title I funds may be used to provide food and child care.

MTSS Meetings are scheduled Friday all day, Parent Teacher Conferences are scheduled three times a week in the morning, Administrators and Counselors are available for parent meetings through the school day, one administrator is scheduled to be on campus until 6pm each week day,

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Skyward Family Access/Ecampus	District, Skyward/Ecampus	Parents will have access to students' grades, attendance and discipline in a timely manner.	August 2016- June 2017	Link to Skyward Access/Ecampus, Hard copies in Front Office

2	Individual Parent/Teacher Conferences	Classroom teachers, Guidance Department	Teachers will conduct individual conferences to discuss each child's assessment results, expectations and goals for the school year.	Aug 2016- June 2017	Guidance Conference Report Hard Copy
3	Title 1 Annual Meeting	Coordinator	Provide information about resources available to them to help their student.	September 2016	Attendance, handouts, agenda, parental involvement
4	Bring a Parent to School Day	Coordinator/ Coaches/ Teachers	Provide information to parents that will help them to help their students with school work.	February 2017	Attendance, Parental involvement
5	Conferences, Curriculum	Professional Development Rep, Guidance Counselors, Academic Improvement Team	Target group- Families in Transition- Families will attend student led conferences where students will identify levels of achievement, analyze data and make goals.	September, December, March, May 2016-2017	Attendance, handouts, agenda, presentation materials
6	Curriculum Night	Coordinator, Curriculum Representatives	Parents are exposed to curriculum, expectations, elective courses	February 12, 2016	Attendance, handouts, agenda, parental involvement
7	Magnet Night	Coordinator/Leadership Team/Teachers	Parents and students will attend evening program of the arts/ tour the school facilities and be invited to attend our school.	November 2016	Attendance, Agenda, handouts, presentation materials.
8	Fall Festival	Coordinator/Student Government Team	Building student, parent and community relationships to foster student achievement.	October 2016	Attendance, Invitation handouts through the community
9	Teach In	Coordinator	Students will have guest speakers and role models from the community through the day sharing their career experiences with our students and providing them resources to encourage positive decision making and showing them examples of positive leadership.	November 15, 2016	Attendance, Agenda, handouts, presentation materials.
10	Student Led Conference	Professional Development Rep, Guidance Counselors,	Families will attend student led conference where	December 13 and	Attendance, handouts, agenda,

		Academic Improvement Team	students will identify levels of achievement, analyze data and make goals.	March 9, 2016-2017	presentation materials
11	ESE Night	Assistant Principal/ESE Team	Families will learn how the school supports our ESE students and will provide them with tools to continue working with them over the summer.	May 2017	Attendance, handouts, agenda, presentation materials

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Monday Morning Leadership	Administration Team/Coordinator	Create and maintain a positive Culture within our school staff results in a positive culture for our students, parents and school community.	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material
2	Teach Down the Gap Trainings	Coordinator/Administration Team	Teachers will use data to create plans to close the achievement gap among our lower quartile students which will be shared with all stakeholders of SSMS.	August 2015-May 2017	Agenda, Sign in sheet, Presentation Material
3	Differentiated Instruction	Professional Development Representative,	Goal is to personalize instruction for individual student need to provide both enrichment and close gaps in learning.	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material
4	Station Rotation	Professional Development Representative,	Instruction is differentiated either in student's readiness, student interest or learning profile.	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material
5	PLC	Professional Development Representative,	Standards aligned to student activities to increase rigor in the classroom.	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material
6	New Teacher Mentoring Program	Professional Development Representative,	Provides additional support for teacher's individual teams in order to assist them with classroom management building relationships with student, rigorous instruction and student engagement. Growth in teacher expertise to deliver practice	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material

7	7 Habits for Highly Effective People	Professional Development Representative,	By learning how to implement the 7 habits in their own lives teachers are better able to facilitate student understanding of leadership skills in both personal and school environments.	August 2016-March 2017	Agenda, Sign in sheet, Presentation Material
---	--------------------------------------	--	--	------------------------	--

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: 1-Implementation and coordination of Parental Involvement Plan

2-Provide information via newsletters, website and School Social Media, Remind101 and LEAD21 blog of parent involvement and how it affects student achievement

3-Parent Resource Center will provide information on ESSA, Highly Qualified Teachers, skyward access, Ecampus, Social Media information, 21st Century Applications, FSA information, and school activities.

4-Parent Liaison

5.FIN/FIT Resource Guide Brochures

6.Social Worker information

7. Children Home Society

8. Outside Counselors - Guidance Department

9. Mustard Seed - Guidance Department

10. Food Pantry - Guidance Department

11. Women's Leadership through UCF- Guidance Department

12. New Horizon

**These resources are ongoing throughout the year.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: *A brochure outlining the PIP will be available in English and Spanish (if requested) to be distributed to the parents and a hard copy available upon request.

* An annual Title 1 meeting will be presented with an invitation to all families. Refreshments and child care will be provided. The presentation will include description of curriculum, assessment and proficiency levels and school report card available.

* All parents are able to request a parent meeting to be scheduled in a timely manner, concerning the education of their child with teachers and guidance counselor present.

* Translators will be available upon request at all parent meetings and in school office for parents to participate in parent meetings.

* An ESE specialist with knowledge of IDEA and ESSA Acts will be available at all parent conferences of students with a disability to ensure protocol.

* Family Resources will be displayed on website, Facebook and through Remind 101 to alert parents to relevant topics of interest.

*Parent feedback is received and documented via parent teacher, conference, PTSA meetings, SAC Meetings, letters and emails on behalf of parents, school wide surveys, phone calls or messages from parents, social media responses, face to face contact with parents.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: *A brochure outlining the PIP will be available in English and Spanish (upon request) to be distributed to the parents and a hard copy available upon request.

* Written communication will be provided for parents in English and Spanish for Parent Involvement Activities.

* Written communication related to school and parent programs, meetings, and school reports will be available through hard copies, emails, and on the school website.

* Written communication will also be available in hard copies in the Parent Resource Center in the front office.

* Translators will be available at all parent meetings and in school office for parents to participate in parent meetings.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Various Training to support parents and student in achieving their goals.	Coordinator, Coaches, teachers	Involve parents in their child's educational goals	August 2016-May 2017
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	School Advisory Council Training	SCPS District	Improve the ability of parents to participate in the decision making activities.	Aug 2016-May 2017
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent/Teacher Conferences at flexible times, including phone conferences	Guidance Dept.	Involve parents in their child's educational goals	Aug 2016-May 2017
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Attending PIT and inviting parents to attend PAT meetings	Coordinator	Parent involvement to raise student achievement	Aug 2016-May 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e) (1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House and Schedule Pick Up	1	400	Parental involvement increases student achievement
2	Title 1 Annual Meeting	2	100	Provide information about resources available to them to help their student.
3	Dividends School Volunteer Orientation	1	15	Parental involvement increases student achievement
4	Title One Parent Involvement Plan Annual Review during SAC	1	15	Parental involvement increases student achievement
5	Teach In	1	25	Parental involvement increases student achievement
6	FSA Night/Curriculum Night	1	5	Provide information about resources available to them to help their student.
7	Bring your parent to school day	1	40	Parental involvement increases student achievement
8	Skyward Technology Resource Night	1	30	Parental involvement increases student achievement
9	PBS Night	1	25	Parental involvement increases student achievement
10	Bring your Parent to School day/FSA Information	1	50	Parental involvement increases student achievement
11	Literacy Night	5	20	Parental involvement increases student achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Techniques for Exceptional Education Nonlinguistic Representations	1	85	Improved teacher/staff capacity to support and build parent capacity has a direct correlation to student achievement.
2	Techniques for Exceptional Education Data Review for year	1	85	Improved teacher/staff capacity to support and build parent capacity has a direct correlation to student achievement.

3	7 Habits of Highly Effective People	1	85	Improved teacher/staff capacity to support and build parent capacity has a direct correlation to student achievement.
4	Child Abuse Training	1	85	Improved teacher/staff capacity to support and build parent capacity has a direct correlation to student achievement.
5	CRT Cultural Relevant Training	1	85	Staff Training Summary Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].
6	Mindset	1	85	Staff Training Summary Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].
7	New Teacher Mentoring Program	1	85	Staff Training Summary Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Communication	Staff Translators
2	Economically Disadvantage	Referred to Fit program
3	Time	Flexible meeting schedule
4	Lack of affirmation as a stakeholder	Communicate with all stakeholders through email, social media, rmd 101, school connects
5	Transportation	Information offered on different public transportation services

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------
